

Americorps Member Job Description

(Please complete 1 form per Member)

Agency or School Name: _____

Supervisor Title and Name: _____

Title of Placement: _____

Total number of youth to be served by this member (total should equal the total of all youth indicated below): _____

Age group(s) of youth to be served:

- Preschool Elementary Middle School
- High School Older than High School

- All youth must receive services in at least 2 of the service categories below.
- Describe the Corps Members' *essential* duties (duties the Corps member *must* perform) **with as much detail as possible**.
- Also include *marginal* responsibilities (*responsibilities and tasks that the AmeriCorps Member may take on but are not "essential" to the job*)

Tutoring/ Academic Support

Approximate # of Youth to be Served _____

Essential Duties: _____

Marginal Duties: _____

After School Enrichment

Approximate # of Youth _____

Essential Duties:

Marginal Duties:

Service Learning

Approximate # of Youth to be Served _____

Essential Duties:

Marginal Duties:

Volunteer Coordination

Approximate # of Youth to be Served _____

Essential Duties:

Marginal Duties:

Draft Service Schedule:

Please list below a projected schedule of activities at this placement including approx. start and end times for each day:

Monday	Tuesday	Wednesday	Thursday	Friday
				TEAM DAY (Members not @ site)